# Application Form

Please complete the following form in English, and submit to scholarships@britishcouncil.org.eg by **16:00 on** **18 January 2022.**

# Personal details

Title:  Mr/Mrs/Ms/Miss

Full name, as it appears in your passport:

Date of birth:

# Contact details

Primary email address:

Additional email address:

Phone number 1:   Phone number 2:

Address:

House number/Street name:

Flat number/floor (if applicable):
Town/City:
State/Province/Region:

1. **Your education**

**Undergraduate Education**

Country of study:

University/college:

Date from:   Date to:

Degree type:

Degree subject:

Course Title:

Result:

**Postgraduate Education**

Country of study:

University/college:

Date from:   Date to:

Degree type:

Degree subject:

Course Title:

Result:

1. **Your work experience**

Work experience may include relevant full-time, part-time, voluntary and internship positions.

**Current employment (if applicable):**

Please provide details of your current employment or work experience below. You may enter up to two current periods of employment:

Current Employer / Organisation:

Job Title / Position held:

Date from:

Average number of hours you work per week:

Total number of weeks worked in this role:

Brief summary of your responsibilities:

**Previous employment (if applicable)**

Name of Employer / Organisation:

Job Title / Position held:

Date from:  Date to:

Number of working hours per week:

Total number of working weeks per year:

Please enter below the total number of weeks over this period of employment.

Total number of weeks in this period of employment:

Brief summary of your responsibilities:

**Previous employment (if applicable**

Name of Employer / Organisation:

Job Title / Position held:

Date from:  Date to:

Number of working hours per week:

Total number of working weeks per year:

Please enter below the total number of weeks over this period of employment.

Total number of weeks in this period of employment:

Brief summary of your responsibilities:

**Please add further pages if required.**

1. **Your English language abilities**

This Scholarship requires applicants to demonstrate that they meet a minimum English language requirement.

If your application is shortlisted, you will be requested to take the British Council Aptis test, which is a short online test of reading, writing, speaking and listening.

If you are offered a scholarship, you will need to take one of the below tests:

**Academic IELTS**

Overall score - 7, with a minimum score of 6.5 in each component.

**Cambridge English: Advanced**

(Standard and computer based tests are both accepted)
Grade A

**Pearson PTE Academic**Overall score of 70 or above, with a minimum 62 in each component

**TOEFL iBT**
Overall score of 102, with a minimum of 25 in each component,

If you have already taken one of these tests, please complete the information below:

Test name:

Result:

Date taken:

1. **Leadership and influence question**

This programme is looking for individuals who will be **future leaders or influencers** at Al Azhar**.** Explain how you meet this requirement, using clear examples of your own leadership and influencing skills to support your answer.
(minimum word count: 50 words, maximum word count: 500 words)

1. **Motivation question**

What will be your intended area of study/research for MA, and how will this fulfill the programme aim of promoting mutual understanding among the next generation of Muslim and non-Muslim scholars?

(minimum word count: 50 words, maximum word count: 500 words)

1. **References**

Applicants must ask two individuals to submit references on behalf of the applicant. References may be written in Arabic.

Please select your referees carefully; they should be people who can comment on your general suitability to receive a Scholarship. Referees should be known to you, either in an academic or professional capacity. They should not be a relative or close personal friend.

References must:

* Be written in English or Arabic.
* Be written in the template provided below.
* Be specific. They should give examples of your activity and your academic achievements, along with an evaluation of the quality of your work.
* Be submitted directly by the referee to scholarships@britishcouncil.org.eg, please note that they should not be sent to the student beforehand.

**Please see Annex A** for the reference template (in both English and Arabic) to be used by the referees and returned directly to the above email address.

1. **Immigration questions**

Please note that if you are offered a Scholarship it is expected that you would travel to the UK on your Egyptian passport. All successful applicants must travel on ordinary (non-diplomatic, non-government official) passports.

Do you hold a valid Egyptian passport? **Yes / No**

Passport/National ID number:

Name on passport/national ID:

Do you hold legal residency in a country other than Egypt? **Yes / No**

Have you ever been to the UK?:  **Yes / No**

If yes, please provide details of your time in the UK:

Do you have a valid UK visa or permission to enter or remain in the UK?  **Yes / No**

Have you ever been refused a visa for any country, including the UK, or had your extension of leave to remain to any country, including the UK refused? **Yes / No**

Have you been deported, removed or otherwise required to leave any country, including the UK in the last 10 years?  **Yes / No**

Do you have any criminal convictions (either spent or unspent) in the UK?  **Yes / No**

Do you have any criminal convictions (either spent or unspent) in your country of citizenship?  **Yes / No**

1. **Applicant declaration**

By submitting this completed application form, you confirm that:

* You are **not** a British National, and **do not** hold dual British Nationality
* You will return to Egypt or your home country for a minimum of two years after completing your course, should you be offered a scholarship.

If you receive a Scholarship, you will not be permitted to extend your stay in the UK for further study, work or other purposes. A failure to return to Al Azhar for a minimum of 2 years will mean you are required to pay back the value of your Scholarship.

1. **Equal opportunities**

The questions below are solely for the purpose of equal opportunities monitoring. Your response to the questions will remain confidential and will not influence the assessment of your application.

Disability:

Gender:

1. **Submitting your application**

Please submit your application scholarships@britishcouncil.org.eg by **16:00 on 18 January 2022.**

The information you provide on this form will be used when assessing your application and, if you are selected, when administering your Award during your time in the UK. By submitting your information to the above email address, you confirm that the information that you are submitting in this application is true and correct. You understand that throughout the application and selection process and in the event that you are successful, if any information that you have given in this application is false or misleading or if you have failed to give any information that has been requested, regardless of the time elapsed after discovery, your Scholarship may be withdrawn and you may be required to pay back the Scholarship amount.

By choosing to submit your application, you consent to the terms of the Data Protection Statementbelow and agree to your information being held and used as described in this statement

### Data protection statement

### Foreign and Commonwealth Office data protection statement

Please read through this policy carefully before making an application or accepting a Scholarship.

The Foreign and Commonwealth Office (FCO) and British Council holds and uses data for purposes notified to the Information Commissioner under the [Data Protection Act (DPA) 1998](http://www.ico.org.uk/). Personal data may be disclosed to other UK Government departments, public authorities and associated partners pursuant to legislation or contract or as necessary for the administration of the award.

### Application form data protection policy

By choosing to submit your registration, you agree to the processing of your personal data as set out below and in accordance with the FCO's notification to the Information Commissioner under the [Data Protection Act (DPA) 1998](http://www.ico.org.uk/) by the FCO, which is the 'data controller' for the purposes of the DPA.

Your personal data will be used to assess your suitability and verify your eligibility for a Scholarship and to complete all necessary procedures of the selection process, including notifying you of the result. Your personal data may also be used in the collation of statistical information, relating to applicants, which will assist in the management and administration of the Programme.

It is impossible to apply for a Scholarship without providing the personal data requested in the application form. Only data necessary for these purposes will be collected and application data will be stored for a limited period of no more than 12 months.

###  Data protection policy

The information you provide when you apply for a Scholarship will be used in the following ways:

* To verify that you are entitled to a Scholarship
* To assess your application for a Scholarship
* To contact you with the outcome of your application

If you are not willing to provide all the information requested, we will be unable to process your application.

The information you provide will also be used to collate statistics and may be used for research (although no information that could identify you as an individual shall be published).

The information held by the British Council will be protected in accordance with the UK’s Data Protection Act 1998.

Where necessary, your information will be shared with people and organisations involved in the assessment or your application or administration of the scholarship scheme, including:

* The British Embassy in Egypt
* Egypt’s Embassy in the UK
* Any joint sponsor who is contributing to your Scholarship

If your application is successful:

* Data you provided at application will be used to administer your scholarship
* Your name, subject, institution, level of study, degree outcome, year of award and country of origin may be published in any Al Azhar, British Council, or FCO publication, briefing or website
* The Scholarships Secretariat may contact your academic supervisor in the UK to obtain information on your progress
* Your university will release details of your degree results to the British Council and Al Azhar
* Reports on your progress may be sent to the British Embassy, British Council, and Al Azhar
* You will be asked to share your experiences of living and studying in the UK with the British Council to use in internal and external reports. This could be through short articles, essays, blogs, social media posts etc.

If you notice that any documentation you receive from your programme officer contains incorrect information, please notify them immediately so that they can correct the records.

If your application is unsuccessful your application will be held for one year and then destroyed.

If your application is successful, your data will be transferred to the Scholarship Secretariat for the purposes of administering your award and will then be held for the FCO indefinitely.

Records held about you for immigration purposes will be held for a period of two years only before they are destroyed.

**Annex A: Reference for candidate**

TO BE COMPLETED SEPARATELY BY THE REFEREE AND EMAILED DIRECTLY TO scholarships@britishcouncil.org.eg

|  |  |
| --- | --- |
| Full name of the applicant for whom this reference is for:  |  |
|  |
| Referee’s (your) name:   |  |
| Your current/most recent job title:   |  |
| Capacity in which you know the applicant (e.g. professional, educational, supervisory, voluntary, religious…): |  |
| Length of time that you have known the applicant: |  |
| Your telephone number:   |  |
| Your email: |  |
|  |
| **Please write, in up to 400 words, why you consider this candidate to be suitable for the Al Azhar-UK Scholarship. Please provide evidence of their leadership potential and capacity for independent academic study at postgraduate level.**Please be specific about the candidate’s leadership activities, with a description of duties, including dates where available. Please be specific about the candidate’s intellectual achievements, including the titles of any pieces of independent research and an assessment of its quality, including grades where available. |
|  |

**المرفق أ: توصية لمرشَّح**

تستكمل على نحو منفصل من قبل الموصي، وترسل عبر البريد الإلكتروني إلى scholarships@britishcouncil.org.eg,

|  |  |
| --- | --- |
| الاسم الكامل لمقدم الطلب الذي تخصه هذه التوصية:  |  |
|  |
| اسم الموصي (اسمك):   |  |
| مسماك الوظيفي الحالي / أحدث مسمى وظيفي لك:   |  |
| الأهلية التي تعرف بموجبها مقدم الطلب (على سبيل المثال مهنية أم تعليمية أم إشرافية أم طوعية أم دينية...): |  |
| طول الفترة الزمنية التي عرفت فيها مقدم الطلب: |  |
| رقم هاتفك:   |  |
| بريدك الإلكتروني: |  |
|  |
| يُرجى كتابة ما يصل إلى 400 كلمة حول المنهجية التي تستخدمها في اعتبار أن مرشاً ما مناسب لتلقي منحة الدراسات الاسلامية التي تقدمها المملكة المتحدة والأزهر الشريف. ويُرجى تقديم دليل على القدرات القيادية لدى مثل هؤلاء الأفراد, وكذلك قدراتهم على تلقي دراسة أكاديمية مستقلة بمستوى الدكتوراه.ونرجو منك أن تكون محدداً فيما يخص الأنشطة القيادية التي يمارسها المرشح, مع إضافة وصف للمهام, وتواريخ في حال توفرها.ونود منك أن تكون محدداً كذلك فيما يخص الإنجازات الفكرية للمرشح، بما في ذلك عناوين أية أبحاث مستقلة أجراها، وتقييم جودتها على أن يتضمن الدرجات في حال توفرها. |