

**CAMBRIDGE ASSESSMENT INTERNATIONAL EDUCATION
ART AND DESIGN 0400/0989**

INSTRUCTIONS TO CANDIDATES

May/June 2019 EXAMINATIONS SESSION

Alexandria International School, AIS (Open Venue)

EXAM VENUE AND TIMETABLE

The Art and Design examinations will be at:

Venue name: Alexandria International School

Address: Off Gamila Abu Hreid St., Seouf Shama'a, Alexandria

Phone: +20 3 3222454

Cambridge IGCSE Art and Design Exams dates and start time:

Examination	Dates	Time
Art & Design 0400/01 – 0989/01	22-23 March 2019	9:00am
Art & Design 0400/02 – 0989/02	29-30 March 2019	9:00am

You are expected to be present half an hour before the scheduled start time.

Alexandria International School venue will be hosting the following Schools:

Centre Number	School Name
EG014	ELNASR GIRLS COLLEGE
EG041	ALEXANDRIA INTERNATIONAL SCHOOL
EG145	NEW QUDS INTERNATIONAL SCHOOL
EG031	ELNASR BOYS SCHOOL
EG163	NEW PIONEERS INTERNATIONAL SCHOOL
EG049	KAUMEYA LANGUAGE SCHOOL
EG115	INTERNATIONAL BRITISH SCHOOL OF ALEXANDRIA
EG158	EUROPEAN SCHOOLS OF ALEXANDRIA

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Dear Candidates,

PLEASE READ THE FOLLOWING INSTRUCTIONS VERY CAREFULLY:

- You must be in possession of original statement of entry with your picture stamped and laminated. You will receive this soon from your school.
- Please make sure that you are fully aware of the examination venue (place) and starting time.
- Please note that your Individual Statement of Entry (final) and your timetable are the documents you should follow regarding examination dates & timing.
- **Seat numbers:** Your seat number changes for every examination. Before each examination you must check your hall and seat number on the venue noticeboard.
- **Clashes:** Candidates with clashes on their timetable should check daily the noticeboard for further instructions concerning clashes for each specific examination. All instructions will be clearly displayed on the Examinations Noticeboard.

- Candidates sitting the exam should arrive at their examination venue not later than 08:30am.
- Students arriving to the examination venue not in school uniform will not be permitted to sit for the examination under any circumstances.
- The exam will start at 9.00am.
- Parents are not allowed in the premises at any time during the examinations.
- Mp3 players, personal radios or mobile/cell phones are not permitted.
- Every school should have a school representative with an authorized letter from the school's coordinator to accompany candidates to the exam venue.

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Notes to candidates:

- Candidates can submit their supporting studies which consist of a maximum 2 sheets (4 sides) of A2.
- Work can be produced in any media, but any 3D work or fragile/large work should be photographed, and the photographs should be mounted on the A2 supporting studies sheets.
- Supporting work must be brought into the examination room at the start of the examination and must not leave the examination room until it is sent to Cambridge with the final examination piece.
- Candidates will be provided with an A2 sheet to complete their 8 hours-controlled test.
- Candidates who have not brought any supporting studies to the start of the controlled test will not be allowed to submit any later.

- Candidates are not allowed to take books or magazines into the examination room as supporting work.
- Candidates are not allowed to access their supporting work between examination sessions and they cannot replace work or submit additional supporting work once the examination has started.
- All supporting work must be labeled and must be clearly distinguishable from the final examination piece.
- Any pre-prepared material, such as outlines, or sketches made onto the examination paper/canvas in advance of the examination, or pre-prepared tracings, are NOT allowed.
- Any tracing or copying that is required (e.g. for repeat-pattern designs for textiles) should take place during the controlled test.
- Candidates must NOT take enlarged photographs into the eight-hour controlled test to trace from.
- All candidates must be provided with their own equipment such as scissors, erasers, paint, hand dryer etc. Candidates should not need to share basic art equipment.
- Candidates will have 30 minutes break after exam half time.

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EXAM DAY INSTRUCTIONS

- Security regulations state that “No candidate will be allowed to leave before the end of the examination session”.
- Candidates are not allowed to take any confidential materials from the examination room.
- **No mobile phones** are allowed into the examination hall or at laboratories during practical examinations. Candidates may be disqualified from the examination session if they do not abide by this rule.
- The British Council is not responsible for handbags and valuables left unattended.
- **Parents are not allowed on premises at any time during the**

- You are not allowed to come to the examination venue except with your full school uniform (any type of hats or caps are not permitted).
- Students arriving at the venue out of their school uniform will not be permitted to sit for the examinations under any circumstances.
- Every school should have a school representative with an authorized letter from the school’s coordinator to accompany candidates to the exam venue.

PLEASE REMEMBER TO BRING WITH YOU

- Candidate Identification Statement of Entry.
- Transparent pencil case with your writing materials and any subject specific materials
- A small bottle of mineral water.

DISCLAIMER

The British Council and the examining boards take all reasonable steps to provide continuity of service. We feel sure you will understand, however, that we cannot be held responsible for any interruptions caused by circumstances beyond our control. If examinations or their results are disrupted, cancelled or delayed, every effort will be made to resume normal service as soon as possible.

The candidate will be under the examination boards regulations, once s/he arrives to the examination venue, in terms of late arrival, malpractice, etc.

The British Council’s liability will be limited to the refund of the registration fee or retesting later.

We welcome your comments / suggestions for any enquiry please contact:
British Council hotline: 19789, Sunday-Thursday from 8:00 am till 8:00 pm