

**CAMBRIDGE INTERNATIONAL EXAMINATIONS**  
**Pre/ IGCSE / AS / A2 EXAMINATIONS – October/November**  
**2013**  
**INSTRUCTIONS TO CANDIDATES FROM EG913**

**PLEASE READ THE FOLLOWING INSTRUCTIONS VERY CAREFULLY**

**Dear Candidate,**

You must be in possession of the following documents at all your examinations which you should have received from your school:

- Candidate Identification card
- Original statement of entry

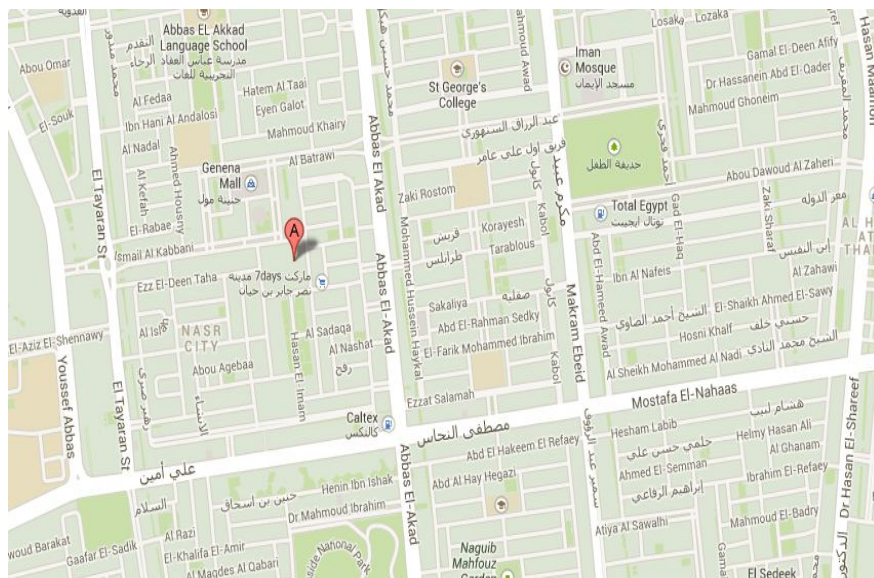
They should be placed on your desk for inspection during all examinations

**1. Exam Venue and Timetable:**

**1.1 Location and start time:**

All your written examinations will be held at:

- **St. Fatima Language school**  
66 Ismail Kabany st.  
1<sup>st</sup> District Nasr city  
T: +20(0)2 2402998



***Please make sure that you are fully aware of the examination venue (place) and starting time.***

The morning session will start at **11.00** and the afternoon session at **15.00** unless it is mentioned otherwise in your Cairo Final timetable 2013.

**You are expected to be present half an hour before the scheduled start time.**

Please note that your **Cambridge Individual Statement of Entry** (final) and your Cairo **Pre IG/IGCSE/AS/A2 timetable** are the documents you should follow regarding examination dates and timing.

### **1.2 Seat numbers**

Your seat number changes for every examination. Before each examination you must check your hall and seat number on the venue noticeboard.

### **1.3 Clashes**

Candidates with clashes on their timetable, please check daily the noticeboard for further instructions concerning clashes for each specific examination. All instructions will be clearly displayed on the Examinations Noticeboard.

## **2. Science practical, Art, Speaking, IT and Listening examinations:**

Please check with your school the separate instructions for practical (Biology, Chemistry, Physics), Art, Speaking, IT and listening examinations.

## **3. Exam day instructions:**

- 3.1 Security regulations state that "No candidate will be allowed to leave before the end of the examination session".
- 3.2 Candidates are not allowed to take from the examination room used examination papers. A complete set of question papers will be sent to schools after the end of the examination period.
- 3.3 **NO MOBILE PHONES** are allowed into the examination hall or at laboratories during practical examinations. Candidates may be disqualified from the examination session if they do not abide by CIE rules.
- 3.4 The British Council is not responsible for handbags and valuables left unattended. Please make it a point not to bring such things with you.
- 3.5 The replacement of a lost Identification Card (ID) will cost LE50.
- 3.6 Parents are not allowed on premises at all times during the examinations.
- 3.7 You are NOT allowed to come to the examination venue except with your full school uniform (any type of hats or caps is not permitted).
- 3.8 Students arriving at the venue out of their school uniform will not be permitted to sit for the examinations under any circumstances.

## **4. PLEASE REMEMBER TO BRING WITH YOU:**

- Candidate Identification card and Statement of Entry.
- Transparent Pencil Case.
- Your writing materials, geometrical instruments and simple calculators.
- A small bottle of mineral water.

**5. Results:**

To receive your Cambridge results through our SMS service and to gain more information about timetables, syllabuses, university admission etc. please visit our school examinations web page <http://www.britishcouncil.org/egypt-exams-school-examinations.htm>

**6. Disclaimer:**

The British Council and the examining boards take all reasonable steps to provide continuity of service. We feel sure you will understand, however, that we cannot be held responsible for any interruptions caused by circumstances beyond our control. If examinations or their results are disrupted, cancelled or delayed, every effort will be made to resume normal service as soon as possible.

The British Council's liability will be limited to the refund of the registration fee or retesting at a later date.

**7. Suggestions:**

We welcome your comments / suggestions; for any enquiries please contact

- Ahmed Rady, Head of Exams Operations at [ahmed.rady@britishcouncil.org.eg](mailto:ahmed.rady@britishcouncil.org.eg)
- Rabab Bassam, School Examinations Manager at [rabab.bassam@britishcouncil.org.eg](mailto:rabab.bassam@britishcouncil.org.eg)
- Yasmin Moussa, School Examinations Manager at [yasmin.moussa@britishcouncil.org.eg](mailto:yasmin.moussa@britishcouncil.org.eg)
- British Council call centre on 19789, Saturday – Thursday from 08.00 to 20.00
- British Council Examinations Call Centre 02-33001870/837/820, Sunday - Thursday from 08.00 to 15.30
- Mobile numbers 01015159125 / 01015159126 Monday – Friday from 08.00 to 15.30

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On behalf of British Council Examinations Services I would like to wish you the very best of luck in your exams

**Location - Heliopolis - EG913**

EG022	ST. FATIMA SCHOOL	0150 - 1950
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