

INSTRUCTIONS TO CANDIDATES

Cambridge International & Pearson Edexcel

May/June 2019

Port Said school

PLEASE READ THE FOLLOWING INSTRUCTIONS VERY CAREFULLY

Dear Candidate,

You must be in possession of the following documents at all your examinations, which you should have received from your school:

Original Statement of Entry with the Candidate's picture stamped and Laminated.

They should be placed on your desk for inspection during all examinations

Please make sure that you are fully aware of the examination venue (place) and start time.

Cambridge – Pearson starting time:

A) Cambridge:

**Morning Session: 11:00 AM
Afternoon Session: 3:00 PM**

B) Pearson Edexcel:

**IAL: Morning Session 9:00 AM
Afternoon Session 12:00 PM**

**GCE/GCSE/IGCSE: Morning Session 11:00 AM
Afternoon Session 3:00 PM**

You are expected to be present 45 minutes before the scheduled start time.

Please note that your Individual Statement of Entry (final) and your timetable are the documents you should follow regarding examination dates & timings.

Hotline: 19789, Sunday – Thursday from 8.00 AM till 8.00 PM

Email: information@britishcouncil.org.eg
www.facebook.com/britishcouncilegypt

1. EXAM VENUE AND TIMETBLE

1.1 Location and start time

All your written examinations will be held at:

Port Said school

Address: 7 Taha Hussein,
Mohammed Mazhar, Zamalek,
Cairo Governorate, Egypt

1.2 Seat numbers

Your seat number changes for every examination. Before each examination you must check your hall and seat number on the venue noticeboard.

1.3 Clashes

Candidates with clashes on their timetable should check daily the noticeboard for further instructions concerning clashes for each specific examination. All instructions will be clearly displayed on the Examinations Noticeboard.

2.5 Parents are not allowed on premises during the examinations

2.6 You are not allowed to come to the examination venue except with your full school uniform (any type of hats or caps is not permitted).

2.7 Students arriving at the venue out of their school uniform will not be permitted to sit for the examinations under any circumstances.

2.8 All Schools must send supervisors accompanied with the candidates

2. EXAM DAY INSTRUCTIONS

2.1 Security regulations state that "No candidate will be allowed to leave before the end of the examination session".

2.2 Candidates are not allowed to take from the examination room any used examination papers.

2.3 **No mobile phones** are allowed into the examination hall or at laboratories during practical examinations. Candidates may be disqualified from the examination session if they do not abide by board rules and regulations.

2.4 The British Council is not responsible for handbags and valuables left unattended.

4. DISCLAIMERS

The British Council and the examination boards take all reasonable steps to provide continuity of service, however, we cannot be held responsible for any interruptions caused by circumstances beyond our control. If examinations or their results are disrupted, cancelled or delayed, every effort will be made to resume normal service as soon as possible.

The candidate will be under the examination board registration, once s/she arrives the examination venue, in terms of late arrival

The British Council's liability will be limited to the refund of the registration fee or retesting later.

3. PLEASE REMEMBER TO BRING WITH YOU

- Candidate's Statement of Entry.
- Transparent pencil case.
- Your writing materials, geometrical instruments and simple calculators.
- A small bottle of mineral water.

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Hosting Candidates from:

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