**These documents should be integrated in the application form**

**Research Team – Annex 1**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No | Name | Affiliation (University / Institute) | Position (Prof., A. Prof., …..etc | Field of Specialization | Role in the Project | STDF Running projects ID & % participation | STDF Submitted projects ID & % participation | Contact Information (Tel., Email) | NID الرقم القومي | h-index (Scopus) | Signature |
| 1 |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |  |  |  |  |

**CV Format – Annex 2**

*(Biographies no more than one page each team member)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **1. Basic Information** | | | | | |
| Full Name in Arabic: | | | Full name in English: *(As you write it in your publications, underline family name):* | | |
| Date of Birth: dd/mm/year | |  | | | |
| National ID (14 digits) | |  | | | |
| Last University Degree | | Faculty, University, Country | | | Graduation Date |
| Title: | | Field of Specialization: | | | |
| Affiliation: | |  | | | |
| Current Position: | |  | | | |
| Contact Information:  Mobile Phone: Fax: E-mail: | | | | | |
| **2. Scientific Achievements** | | | | | |
| *h* index (SCOPUS only) | Citations (SCOPUS only) | | | Total no. of Int. publications in SCOPUS | |
| List of Publications in Last Five Years   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Authors** *Underline Your Name* | **Publication Title** | **Journal** | **Year** | **Impact Factor or Q-Ranking** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  |   Previous or running projects with STDF   1. Running (ID no. & type of grant, role of applicant). 2. Previous during the last 5 years (ID no., type, role of applicant and deliverables to be attached). 3. List other submitted proposals to STDF (in evaluation process) (ID no. & type of grant). | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Eligible Costs** | **Breakdown** | | | | |  |
| **(A) Incentives:** Up to 25% of the total budget (Max L.E. 600,000) | Team Member | No. | % of Time Spent on Project | Monthly Incentive | No. of Months | **Total**  **(L.E.)** |
| PI |  |  |  |  |  |
| Co-PI |  |  |  |  |  |
| Researcher A\* |  |  |  |  |  |
| Researcher B\* |  |  |  |  |  |
| Researcher C\* |  |  |  |  |  |
| Consultants |  |  |  |  |  |
| **Total Incentives** | | | | |  |
| **(B) Equipment** | **A separate breakdown is required** | | | | |  |
| **(C) Expendable Supplies & Materials** |  | | | | |  |
| **(D) Travel:**  Up to 25% of the total budget | **International** | Air tickets | | | |  |
| Per Diem (governmental regulations apply to allowable per diem) | | | |  |
| **Domestic (only for field work)** | Transportation (Bus/train tickets, public transportation, etc.) | | | |  |
| Per Diem (governmental regulations apply to allowable per diem) | | | |  |
| **Conference Registration** | | | | |  |
| **Total Travel** | | | | |  |
| **(E) Other Direct Costs** | **Computer supplies/services (software, printer cartridges, printing of drawings …etc. No laptop or PC are allowed in this item)** | | | | |  |
| **Publication and Report preparation costs** | | | | |  |
| **Organizing workshops** | | | | |  |
| **Others** | | | | |  |
| **Total other direct costs** | | | | |  |
| **(F) Total Direct Costs** | Sum of (A) through (E) above | | | | |  |
| **(G) Modified Total Direct Cost (MTDC)** | Total direct costs minus Equipment (F minus B) | | | | |  |
| **(H) Indirect Costs** | 5% of Modified Total Direct Cost (MTDC) (Max LE.100,000) | | | | |  |
| **(I) Total Project Cost** |  | | | | |  |

**Budget Table – Annex 3**

\*Researcher A = Ph.D. holder, Researcher B = M.Sc. holder, Researcher C = B.Sc. holder

\*Travel expenses should be calculated according to STDF rules and regulations

**University/Research Institution President Signature: Stamp:**

**Endorsement letter – Annex 4**

Endorsement letter of the Egyptian PI institution (Scanned copy of the signed and stamped Endorsement Letter by the legal representative -president- of the PI's institution stating the project title, the name, position and affiliation of the PI in charge of the proposal, that the project idea was not funded or submitted to another STDF program, another agency (national or international), or otherwise declare, and that the institution approves the project)

**Gantt chart - Annex 5**

**Title of the project:**

**PI:**

**Affiliation:**

**Actual start date of the project:**

| **Task No.** | **Title of Task/Sub-task** | **Start Date** | **End Date** | **Duration** | **12 months** | | | | | | | | | | | | **Expected measurable outcomes of successful implementation of the task** | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| M 1 | M 2 | M 3 | M 4 | M 5 | M 6 | M 7 | M 8 | M 9 | M 10 | M 11 | M 12 |  |
| **1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1.2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2.2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2.3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3.2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

***\**** *The above chart is given as an example. In this example, cells highlighted in yellow indicate main tasks, and cells highlighted in green indicate sub-tasks.*

*Cells highlighted in red indicate the last months of the reporting periods. A progress/final report should be submitted shortly after the end of each period.*

*Please add more columns (for projects longer than 18 months) and/or rows (for tasks and sub-task) if needed.*